

Pen Pal Confidentiality Agreement

For current pen pals, future pen pals, and brave souls willing to trust the postal system.

Pen Pal Identification

Your name or pen name _____ Mailing name _____
Favorite stationery theme _____ Known accomplices such as pets _____

Whereas the parties wish to exchange letters, cards, stickers, recipes, harmless gossip, and tiny paper treasures; and whereas good mail deserves good manners; the undersigned solemnly agrees to the following terms.

Article One Highly Classified Pen Pal Information

The following shall be treated with appropriate pen pal discretion: home addresses; private stories; family matters; health information; photographs; surprises not yet delivered; and anything marked “please keep this between us.”

Permitted disclosure: The recipient may read the letter aloud to a cat, dog, houseplant, or unusually trustworthy stuffed animal. These witnesses are presumed incapable of posting on social media.

Article Two Solemn Promises of the Correspondent

1. I will not sell, trade, publish, screenshot, or otherwise circulate a pen pal’s address or private correspondence without clear permission.
2. I will keep birthday mail, holiday mail, and “do not open until” surprises secret, even under intense curiosity.
3. I will not judge handwriting, spelling slips, crooked stickers, ink smudges, or the occasional envelope repaired with heroic amounts of tape.
4. I understand that replies may be delayed by life, weather, low energy, missing stamps, or a desk temporarily buried beneath craft supplies.
5. I will ask before sending glitter, strong fragrance, food, tea, bulky objects, confetti, or anything likely to alarm a postal worker.
6. If the friendship is not a good fit, I may politely step away. I will not ghost dramatically unless abducted by pirates or trapped beneath a mountain of stationery.

Article Three Correspondence Preferences

Check all that apply ☐ Long letters ☐ Short notes ☐ Handmade goodies ☐ Faith friendly mail ☐ Recipes ☐ Gentle humor
My comfortable reply pace ☐ Quickish ☐ When life allows ☐ Delightfully unpredictable ☐ No pressure ever

Article Four Postal Mishaps and Other Mysteries

Mail may arrive late, travel in circles, return without explanation, or vanish into the legendary Postal Dimension. A delay is not rejection or betrayal. If an address changes or a letter seems lost, both parties will communicate kindly; replacement mail is appreciated but never required, and carrier pigeons remain a last resort.

My missing mail preference ☐ Tell me ☐ Wait a little longer ☐ Resend only if convenient ☐ Blame the Postal Dimension

Article Five Term and Proper Disposal

This understanding begins with the first accepted letter and continues until either person politely ends the correspondence or sails away to open a stationery shop. Private letters should be returned, recycled, shredded, or kept safely according to the sender’s wishes. Special mail instructions or boundaries _____

Agreement and Signatures

By signing below, I confirm that I have read this magnificently official document and intend to be a considerate, privacy-minded pen pal.

Your signature _____	Date _____
Pen pal signature _____	Official witness ☐ Cat ☐ Dog ☐ Plant ☐ Mailbox

SEALED WITH FRIENDSHIP — DELIVERED WITH HOPE — REPLY WITHOUT PRESSURE

Novelty notice: This whimsical friendship form is for fun and conversation only. It is not legal advice and is not intended to create a legally enforceable nondisclosure agreement.